Hirsh
Mobile: +91-98\*\*\*\*\*\*\*\*
hitesh\*\*\*\*@goole.com

**Career Profile**

-Courteous, polite and highly efficient professional with excellent organisational skills.
-Strong team spirit, goal orientated and with passion of providing the highest standards of hospitality to the customers.
-Excellent marketing and promotions skill of hotel facilities and increase the sales opportunities.
-Absorb new ideas and communicate effectively to find suitable solutions regarding guest’s needs.
-An ambitious professional continue to increase my work experience & develop abilities.

**Key Skills**

-Follow high professional ethics with an emphasis on hospitality and guest service.
-Patient and organized professional with ability to provide excellent customer service.
-Experienced in hotel services and front office management.
-Strong knowledge of basic computer applications like Microsoft Word, Excel, and internet.

**Personality Traits**

-Excellent verbal and written skills.
-Excellent negotiating abilities.
-Pleasant personality.
-Efficiency of managing multiple tasks.

**Achievements**

-Won in Inter College Dance competition.
-Achieved First position in English Recitation.

**Qualification**

-Certification in Hospitality from “XYZ” in 20\*\*.
-HSC from “XYZ” in 20\*\*.

**Personal Details**

Date of Birth: 28 Feb 19\*\*.
Languages known: Hindi, Marathi and English.
Address: XYZ.